

# **NORFOLK COUNTY RETIREMENT SPECIAL BOARD MEETING**

## **MEETING MINUTES**

Wednesday, August 14, 2024

9:00 A.M.

### **Special Meeting:**

The special meeting of the Norfolk County Retirement Board was duly posted to occur and held virtually via Zoom on Wednesday, August 14, 2024, at 9:00 A.M. Board Chair Michael Bellotti, Board Member Edwin Little, Board Member Paul Connors, and Board Member Josephine Shea<sup>1</sup> were present and participated in the meeting. Board Member Lisa Sinkus was not present.

### **Other Participants:**

The following individuals participated in the meeting either in its entirety or for a specific portion: Executive Director Kathleen Kiely-Becchetti, Esq., and Compliance Officer Matthew Feeney, Esq.,

#### **1. Meeting Called to Order**

Board Chair Bellotti called the meeting to order at 9:06 A.M.

#### **2. Discussion and potential vote on vendor RFQs**

→ Information Technology (IT) Vendor RFQ – The Board received quotes from two vendors, Wizard and Harbor Network. The Board reviewed the quotes and Executive Director Keily-Becchetti gave an overview of both proposals. On a motion by Paul Connors and seconded by Edwin Little, the Board unanimously voted, in a roll-call vote, 3-0, to move forward with Harbor Network.

- Josephine Shea asked for the initial vote to be reconsidered as she was not present for that vote. On a motion by Paul Connors and seconded by Edwin Little, the Board unanimously voted, in a roll-call vote, 4-0, to reconsider the previous vote and move forward with Harbor Network.

→ Office Furniture Vendor RFQ – The Board received quotes from WB Mason and Creative Office Resources. The Board reviewed the quotes and Executive Director Keily-Becchetti gave an overview of both proposals. On a motion by Paul Connors and seconded by Edwin Little, the Board unanimously voted, in a roll-call vote, 4-0, to move forward with Creative Officer Resources.

#### **3. Director's Report**

Pertaining to the MHTL May of 2024 legal services invoice, Executive Director Keily-Becchetti and Compliance Officer Feeney informed the Board of some concerns that they had raised with MHTL. In response, MHTL offered a 5% discount that the Board accepted.

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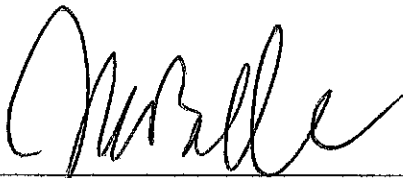
<sup>1</sup> Josephine Shea virtually arrived at the meeting at 9:22 A.M., as the Board was about to consider the furniture RFQ.

Additionally, Executive Director Keily-Becchetti discussed some potential guidelines that should be placed on MHTL's billing moving forward, which the Board approved.

Lastly, the Board discussed and approved making personal donations to a charity on behalf of Lisa Sinkus' father, who had recently passed.

#### **4. Adjournment**

Upon a motion by Paul Connors and seconded by Edwin Little, the Board unanimously voted, via roll-call, 4-0, to adjourn the meeting.



Michael Bellotti, Chair



Paul Connors, Member



Edwin Little, Member



Josephine Shea, Member